

**UMT/B/PG-18**

UNIVERSITI MALAYSIA TERENGGANU

21030 Kuala Nerus

Terengganu, Malaysia

## PENGAMBILAN TRANSKRIP AKADEMIK

## *COLLECTION OF ACADEMIC TRANSCRIPT*

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| *Nota:* | Borang ini hendaklah diisi dengan HURUF BESAR dan dihantar ke Pusat Pengurusan Siswazah |
| *Note:* | *This form is to be filled in CAPITAL LETTERS and submitted to the Postgraduate Management Centre* |

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| **BAHAGIAN A*****PART A*** | **MAKLUMAT GRADUAN*****DETAILS OF GRADUAND*** |

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| 1. | Nama Penuh:*Full Name:* |  |
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| 2. | No. Matrik:*Matric No:* |  | 3. | Program: *Programme:* | Sarjana*Master* |  | Doktor Falsafah *Doctor of Philosophy* |  |
| 4. | Struktur Program :*Programme Structure :* |  |
| 5. | Bidang Pengajian :*Field of Study :* |  |
| 6. | Tarikh Pengesahan Senat:*Date of Senate’s Endorsement:* |  |  |
|  |  |  |  |
|  | Tandatangan*Signature* |  | Tarikh*Date* |

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| BAHAGIAN B*PART B* | MAKLUMAT WAKIL GRADUAN*DETAILS OF GRADUAND’S REPRESENTATIVE* |

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| Sekiranya wakil, sila isi ruangan ini.*For representative, please fill in this section.* |
| 1. | Nama:*Name:* | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
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| 2. | No. Kad Pengenalan/Pasport:*IC /Passport No.:* |  | 3. | E-mel:*E-mail :* |  |
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| 4. | Alamat Tetap:*Permanent Address:* |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 5. | Alamat Surat-Menyurat:*Postal Address:* |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 6. | No. Telefon Bimbit:*Mobile Phone:* |  |  |
| 7. | Hubungan dengan Pelajar:*Relationship:* |  |  |
|  |  |  |  |
|  | Tandatangan*Signature* |  | Tarikh*Date* |

Sila sertakan dokumen berikut:

*Please attach document(s) below:*

1. Kad pengenalan/pasport asal wakil graduan

*Original IC/passport of graduand’s representative*

1. Salinan kad pengenalan/pasport wakil graduan

*A copy of IC/passportof graduand’s representative*

1. Surat kebenaran mengambil transkrip daripada graduan

*An approval letter of transcript collection from the graduand*

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| BAHAGIAN C***PART C*** | PENGESAHAN PEJABAT BENDAHARI***ENDORSEMENT OF THE BURSARY*** |
| Adalah disahkan bahawa graduan ini tidak berhutang.*It is certified that this graduand does not have any outstanding fee.* |
| Adalah disahkan bahawa graduan ini mempunyai hutang:*It is certified that this graduand has outstanding fee:* |
| Perkara*Details*  | Jumlah*Amount* |
|  | Yuran graduasi*Graduation fee* |  |
|  | Yuran kediaman*Residential fee* |  |
|  | Yuran pengajian*Tuition fee* |  |
|  | Lain-lain*Other(s)* |  |  |  |

#### Sila tanda (√) mana-mana yang berkaitan

#### *Please tick* (√)*which applicable*

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| Tandatangan dan Tarikh*Signature and Date* | Nama Pegawai dan Cop Rasmi *Name and Official Stamp of Officer* |
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| BAHAGIAN D***PART D*** | PENGESAHAN PERPUSTAKAAN***ENDORSEMENT OF THE LIBRARY*** |
|  | Adalah disahkan bahawa graduan ini tidak mempunyai sebarang hutang dan telah memulangkan semua buku yang dipinjam.*It is confirmed that this graduand does not have any debt and has returned all books.* |

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| Tandatangan dan Tarikh*Signature and Date* | Nama Pegawai dan Cop Rasmi *Name and Official Stamp of Officer* |
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| BAHAGIAN E***PART E*** | PENGESAHAN PUSAT PENGAJIAN/INSTITUT***ENDORSEMENT OF THE SCHOOL/INSTITUTE*** |
| Adalah disahkan bahawa tesis berserta salinan fail lembut telah diterima seperti yang diperlukan.*It is confirmed that bound thesis with hard cover together with soft-copy have been received as required.* |
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| Tandatangan dan Tarikh*Signature and Date* | Nama Pegawai dan Cop Rasmi*Name and Official Stamp of Officer* |

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| BAHAGIAN F*PART F* | UNTUK KEGUNAAN PEJABAT*FOR OFFICE USE* |

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| Dengan ini disahkan bahawa graduan/wakil telah mengambil transkrip akademik.*It is hereby certified that the academic transcipt was collected by the graduand/representative.* |

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|  |  |  |
| Tandatangan dan Cop Rasmi*Signature and Official Stamp* |  | Tarikh*Date* |

*Kemaskini pada April 2017*